

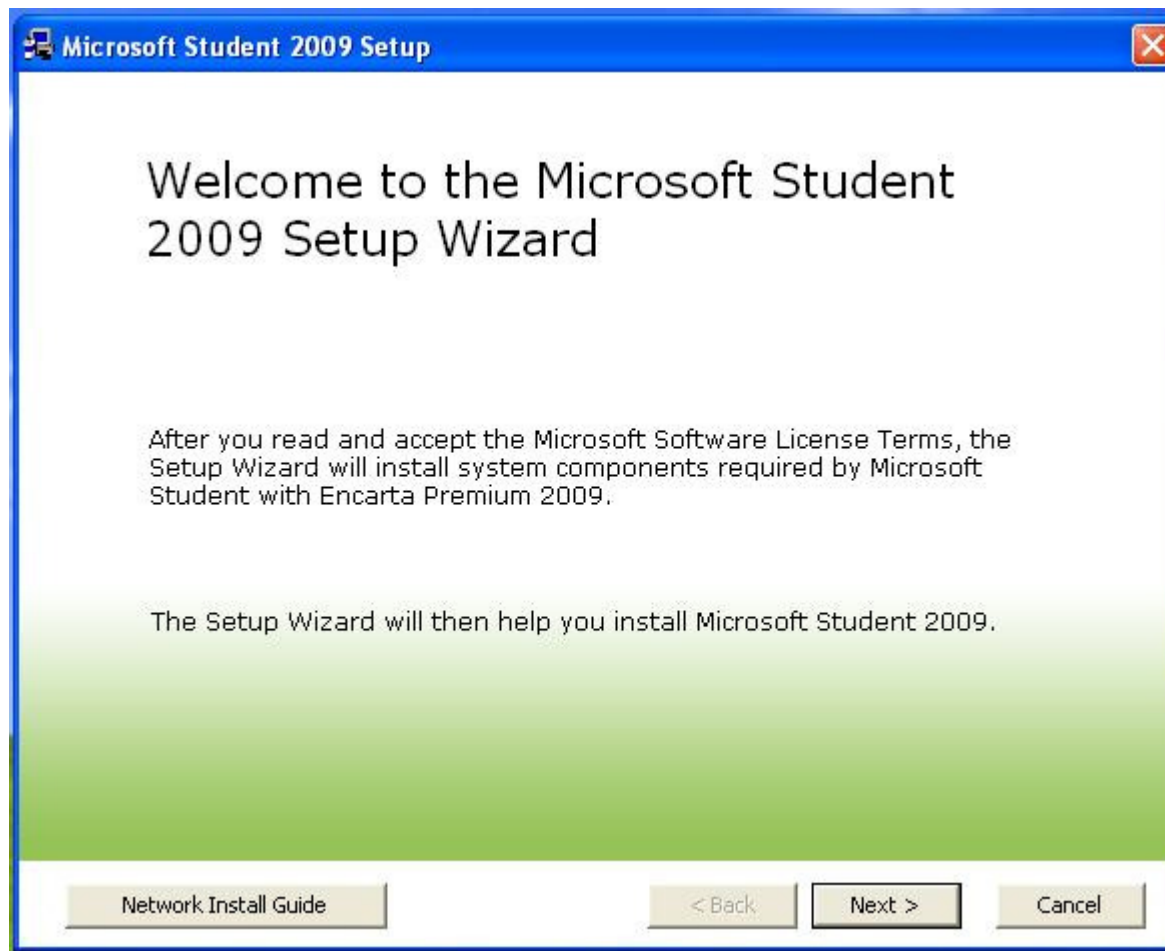
This document is intended for those users interested in installing and using Microsoft Student 2009 which includes Microsoft Math, Encarta, among other subject matter.

To Begin:

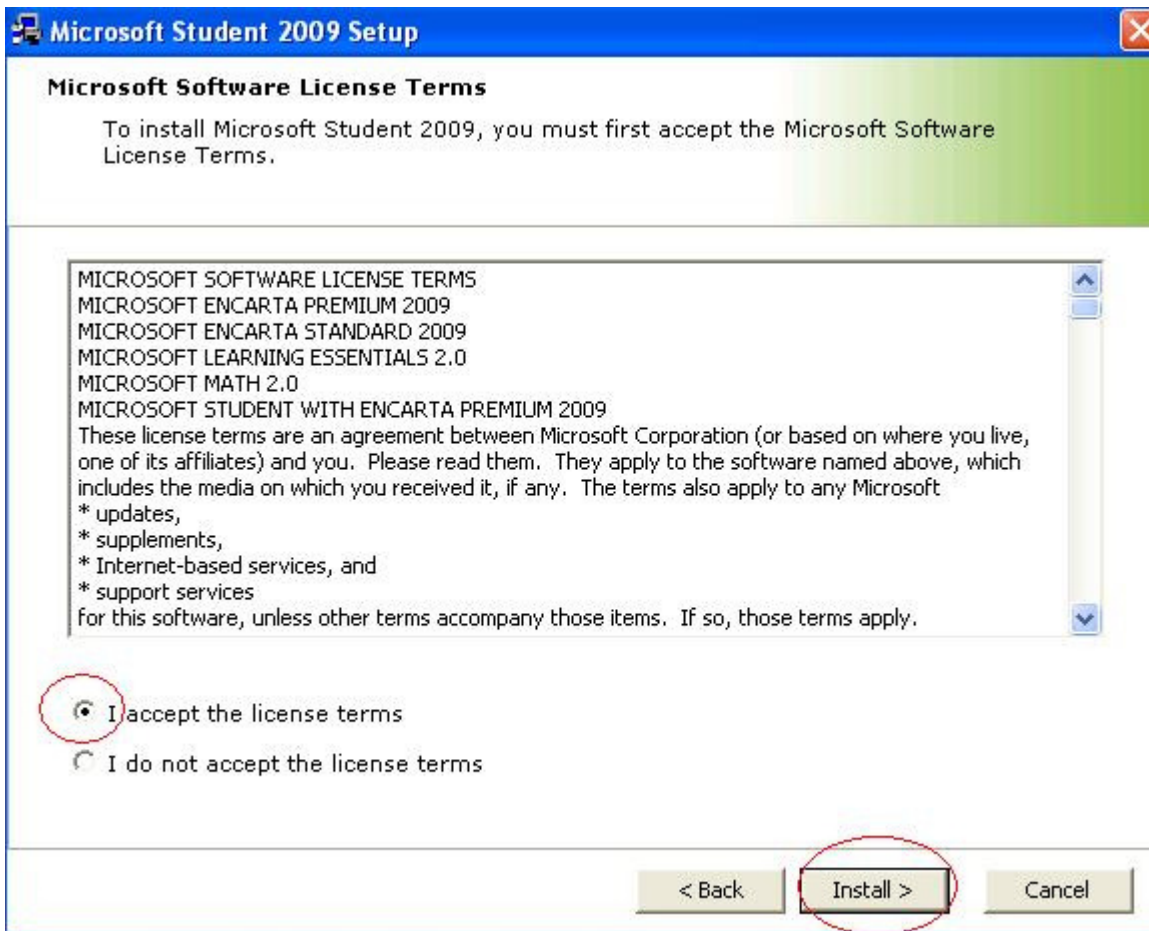
1. Open the 'My Applications' Folder found on your desktop. Inside this folder is a folder named 'On Demand', open this and Double Click on the 'MS Student 2009 Installer'.

1a. You may see a quick box pop up and some files copy... beyond this you will see the next step...

2. At the Welcome screen click 'Next'



3. On the License Agreement screen 'Accept the license Agreement' and click 'Install' (see below)

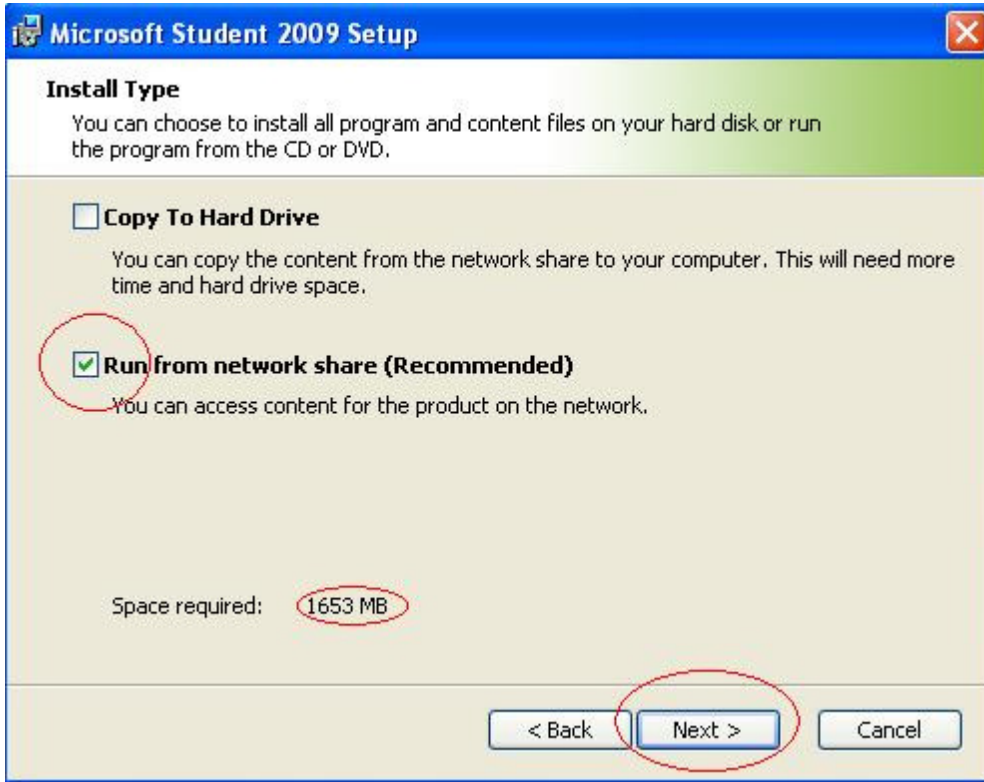


4. Click 'OK' when presented with the warning to close open Office products.

5. Click 'Next'

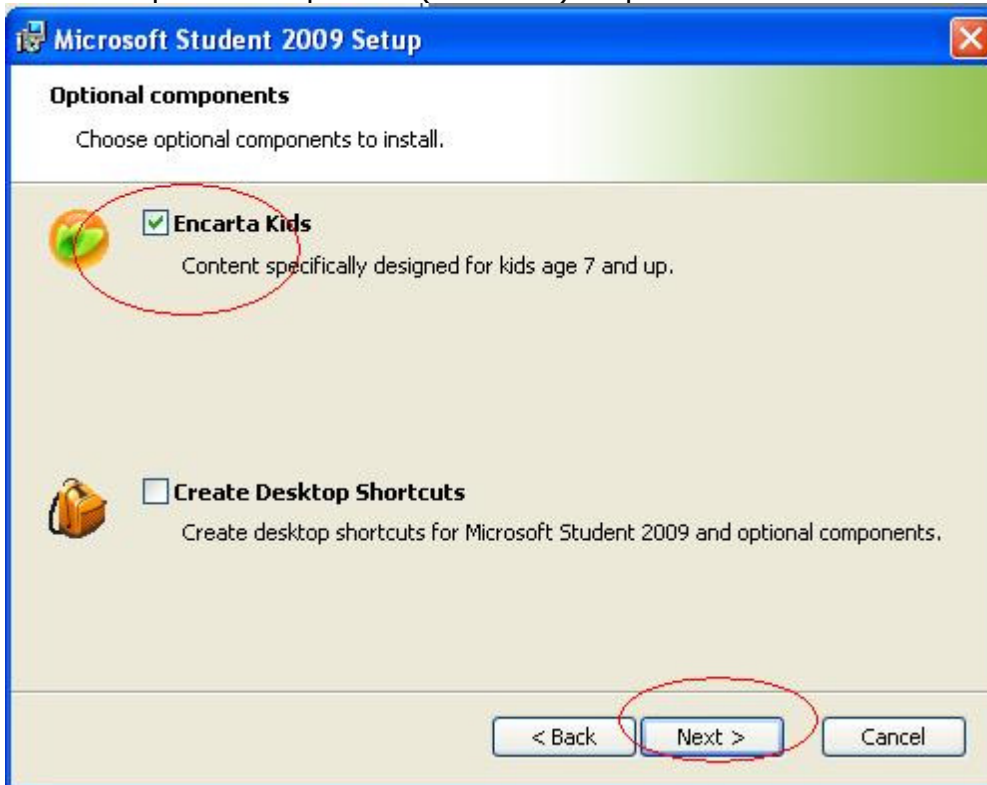


6. Install type: MS Student is configured to run from the network but can also run from the local hard drive. The difference here is the time to install and the amount of space required to install. This is a very large product and the Network Install consumes 1.6Gb of hard drive space where as the Hard Drive install consumes over 3.5Gb of hard drive space. I recommend selecting the 'Run from Network Share' and click 'Next'

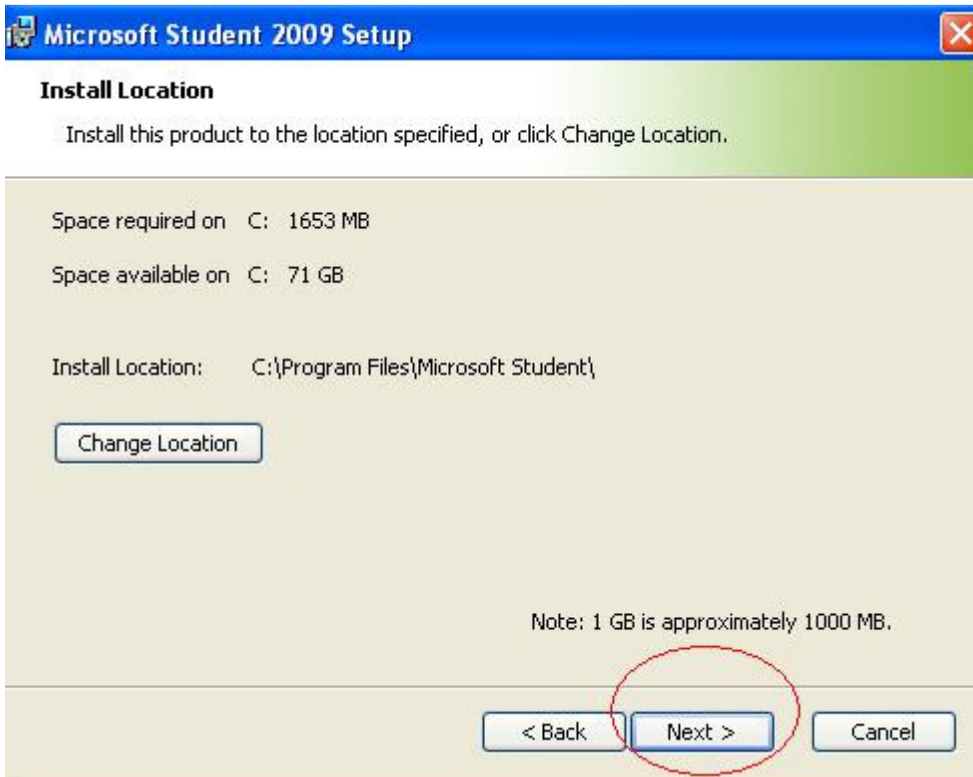


(if in the future you find this program is choppy (video / audio playback you may want to reinstall and select the option to 'Copy to Hard Drive'.

7. Under Optional Components (see below) keep the defaults and click 'Next'.



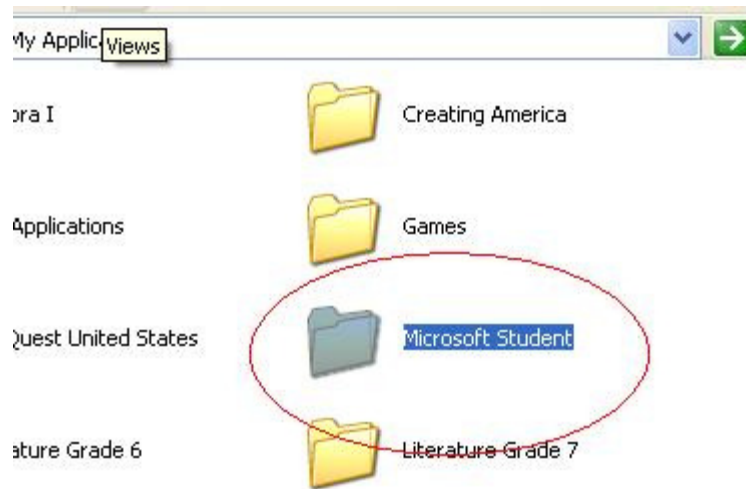
8. The final screen shows the install location. DO NOT CHANGE THIS. The icons that become available in your menu will not work properly otherwise. Click 'Next' and the program installs. Depending on your selection this can take some time to complete. You will receive a notification upon completion.



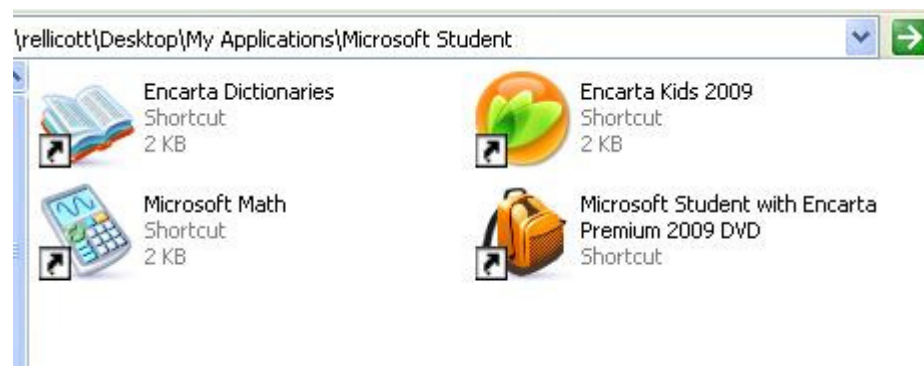
9. For the icons to display in the 'My Applications' menu folder please log out and log back into the workstation. This installer only needs to be run once per machine.

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After logging out and back in again open the 'My Applications' folder found on your desktop...



Double Click on 'Microsoft Student' and you will see the new application available to you and your students.



If your experience differs from this document please contact the Technology Department for help.